WHEREAS: The Northern Iowa Student Government is governed by its constitution and by-laws; and

WHEREAS: The by-laws here amended require occasional updates to improve the operation of student government; and

RECOGNIZING: various positions have extensive duties which the Government and Legislative Affairs committee feels are excessive for any single person to manage; and

RECOGNIZING: this amendment creates a new Chief of Staff executive position; and

RECOGNIZING: the Chief of Staff position consolidates miscellaneous responsibilities of multiple officials; thus

BE IT THEREFORE ENACTED: That the Northern Iowa Student Government By-Laws be amended as follows:

ARTICLE I: EXECUTIVE BRANCH

B. Vice President
Consults routinely with officers and the advisors of collegiate and departmental organizations (honorary, professional, and departmental) so as to be able to report and represent their concerns, needs, and accomplishments to the Senate and to assure
student representation. In this way, serves on the following committees and attends the following meetings:

a. ...
  b. Co-Chairs International Advisory Council

C. Director of Administration Finance

...

6. Maintains the Official Record of Northern Iowa Student Government Senate Funding Bills and Student Organizations.

7. Represents the Northern Iowa Student Government in matters concerning the laws and by-laws before the Northern Iowa Student Government Supreme Court and in University hearings.

8. Coordinates operation of the Northern Iowa Student Government office.

9. Maintains a mailing list of all executive officers, Senators, and justices.

10. Will assure that account information shall also be available upon request by the Senate:

...

E. Director of Public Relations

...

4. Deposits all revenues from Northern Iowa Student Government programs in the appropriate account in cooperation with the Director of Administration.

...

F. Director of Diversity

...

i. Co-Chairs International Advisory Council

...

G. Chief of Staff
A. Chief of Staff

1. Shall be the primary coordinator of all Northern Iowa Student Government related business
   a) Maintains a contact list of all executive officers, Senators, and Justices.
   b) Shall record minutes at each senate meeting.
   c) Shall be responsible for ensuring the accurateness and completeness of all Senate meetings prior to distribution.
   d) Maintains the official record of Northern Iowa Student Government bills and resolutions.
   e) Represents Northern Iowa Student Government in matters concerning the laws and by-laws before the Northern Iowa Student Government Supreme Court.
   f) Shall assist the Vice President with Upper Cabinet meetings, as needed.
   g) Oversees Lower Cabinet and meets, at minimum, monthly with them.

2. Serves as an ex-officio/non-voting member of the Organization and Finance Committee

3. Any other duties as assigned by the President and Vice President.

... 

ARTICLE II: LEGISLATIVE BRANCH

...

C. Recording Secretary

1. The Recording Secretary shall record each meeting’s minutes and provide a typed copy of these minutes prior to the following meeting.

2. The Recording Secretary is hired by the Speaker. The Speaker is responsible for their duties and assuring the accuracy and completeness of all Senate minutes prior to distribution.
D. The Recording Secretary shall also record the results of any roll call vote(s) in the minutes.

II. Legislative Salaries

A. The Speaker and Recording Secretary shall receive a salary or compensation as determined by the Senate.